



## **BOARD OF SELECTMEN**

### **TOWN OF TEWKSBURY**

TOWN HALL

1009 MAIN ST

TEWKSBURY, MASSACHUSETTS 01876

SCOTT WILSON, CHAIRMAN  
DOUGLAS W. SEARS, VICE CHAIRMAN  
JAMES D. WENTWORTH, CLERK  
DAVID H. GAY  
TODD R. JOHNSON

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## **MEETING MINUTES FEBRUARY 11, 2014**

Chairperson Scott Wilson called the meeting to order at 7:03 p.m. Present for the Board of Selectmen meeting were Doug Sears, Vice Chair; James Wentworth, Clerk and Board Member, David Gay. Todd Johnson was not present. Richard Montuori, Town Manager and Attorney Charles Zaroulis were present.

### **Beautification Committee**

Jackie Stone, Chair of the Beautification Committee and Dan Elliman, Vice Chair were present for this discussion. Mrs. Stone began the update to the board by commenting on how the town could use a little "spiffing-up!" She explained the Initial foray into beautification efforts has been made and the committee would like to focus on traffic islands and war memorials. Some small war memorials are heat sinks which will not permit for plantings to grow as they dry out easily due to the cement and watering will be an issue. The war memorial marking signs and poles are rusty and attachment of the signs is not sturdy. There are many fallen heroes in our town to honor from revolutionary war through The Gulf War. This item is a priority for the committee.

Mr. Dan Elliman is working to create a web page to engage the residents of the community. His expertise is in helping very large organizations build community platforms online. Mr. Elliman gave examples of how the website for Tewksbury would work. He built it on Open Source, which is a druple-based web hosting site. The goal is to provide visibility to the community and ways for residents to volunteer to get involved. One way to gain interest is for members to earn points. These reward points could be through local businesses or town organizations and create a win-win for all to give back to community. The website administration is currently being done by Mr. Elliman only. It is on a volunteer basis by him for now, but once it evolves into a bigger capacity would need to be handed off more formally to the town for administration.

Mrs. Stone then went on to explain the Adopt an Island program. She noted all the best most successfully programs are full community/town cooperation. Examples of how the town could cooperate would be by providing the plantings or a few yards of mulch or watering with an old small fire truck if needed. The residents could enhance the island by adding more plantings and bringing the manpower. A commitment between parties should be formal. Most agreement will not buy in for perpetuity, but would do and an annual or semi-annual agreement.

The Chair opened up the discussion for comments from the Board.

Mr. Sears is the Selectmen representative for this committee and noted he is very proud of the work from the committee members.

Mr. Wentworth believes there is an army of residents who would be willing to help if there is a need.

If the committee can tap into those eager to give some time this would be key to many improvements to Tewksbury.

### **Residents**

Mr. Wilson opened the hearing up to the public, no one present came forward to speak.

### **New Business**

#### **Town Clerk Denis Graffeo—Town Election Warrant**

**MOTION:** Mr. Sears made the motion to accept the Town Warrant as submitted and recommended by the Town Clerk and the Town Manager; seconded by Mr. Gay and the motion carried 4-0.

#### **Tewksbury Lions Club Inc., One-Day Wine and Malt License at the Senior Center**

The Lions Club is holding a one-day event being on February 28th bring together all service clubs in Tewksbury. The goal is to network and work together within the community. Congressman Tierney will speak at this event. The Lions are requesting a one-day wine and malt beverages license. A copy of insurance and CORI forms for the servers, who have their TIPS certification and attended the Boston Bartenders School, were included in the package to the board members. All paperwork for this application appeared to be in order.

**MOTION:** Mr. Sears made the motion to approve the one-day wine and malt beverage license for the Tewksbury Lions Club, Inc. located at 95 Beech Street, Tewksbury, Massachusetts on February 28, 2014 from 6:30 p.m. to 11:00 p.m.; seconded by Mr. Gay and the motion carried 4-0.

#### **Scott Keddie—Disclosure by Municipal Employee**

Mr. Keddie is currently a Fire Investigator for the Town of Tewksbury and is disclosing he would like to participate in reserve police duties. The Board and Town Counsel noted all paperwork is in order.

**MOTION:** Mr. Sears made the motion to endorse the disclosure by Scott Keddie adding he has known Mr. Keddie for 25 years and would be a fine addition to the police department; seconded by Mr. Gay and the motion carried 4-0.

#### **Theofanis Zambakis—Constable Application**

Mr. Theofanis Zambakis of 54 Villa Roma Drive, submitted an application for Constable for the Town of Tewksbury on January 28, 2014. The Chair noted all necessary paperwork for this application has been received in addition to several letters of recommendation.

**MOTION:** Mr. Sears made the motion to appoint Mr. Theofanis Zambakis as Constable for the Town of Tewksbury; seconded by Mr. Gay and the motion carried 4-0.

### **Town Manager**

#### **Town Counsel Invoices for October 2013 and November 2013**

**MOTION: Mr. Sears made the motion to approve Town Counsel Invoices for October 2013 November 2013 in the total amount of \$16,744.64 as recommended by the Town Manager; seconded by Mr. Gay and the motion carried 4-0.**

### **Other business**

The town budget is on the town website and a presentation was given last week. Copies are available at Senior Center, Public Library and Town Hall. Saturday, February 15 will begin the Finance Committee review. The FY15 Budget process is underway.

Mr. Montuori gave a reminder that the Annual Town Meeting Warrant and the Special Town Meeting Warrant closes on February 28 at 4 p.m. Both will close at the same time, no exceptions

#### **Approval of Minutes January 21, 2014 (regular session)**

**MOTION: Mr. Wentworth made the motion to approve the minutes of January 21, 2014 (regular session) as presented; seconded by Mr. Sears and the motion carried 4-0.**

### **Board Member Reports**

#### **David Gay:**

- EDC met tonight and Mr. Mark Ginsburg was a guest at the meeting to give his input on ideas for Route 38 improvements. Also discussed were multi-use developments. The committee appreciated Mr. Ginsburg's input and presence.
- Public Events Committee met last night and had a guest from Patriotic Activities Committee and a representative from Wilmington to discuss a joint sponsorship of this year's fireworks for the July 4<sup>th</sup> celebration. Mr. Gay complemented community of Wilmington on coming forward to work with Tewksbury and is hopeful this will formulate into something fun.

#### **Douglas Sears:**

No report

#### **Todd Johnson (Doug Sears reported in his place):**

- Livingston Street bill is in Senate Committee.
- Fundraising event for Patriotic Activities Committee will be held on February 28th at the Tewksbury Country Club. Tickets are on sale for \$15. Please contact Todd Johnson or Pat Holland info or to purchase tickets
- Requested the Board to schedule independent meetings with the state delegation and would like to hold separate meetings with our State Representatives.
- EDC Process Review Committee and Green Committee all meet next week.

**James Wentworth:**

- Joanne Foley is the committee chair for TMHS All Night Long Party (18<sup>th</sup> annual). Seeking for volunteers to come help stuff envelopes on February 26<sup>th</sup> in the TMHS cafe beginning at 7:00 p.m.
- Tewksbury Farmers Market plans are moving ahead through Town Manager's office. Mrs. Jeanine Tamboli is heading this effort. Proposing to hold the market every other week in summer, on the second and fourth Saturday of the month except in June when it would be the first and third Saturday. The committee is reaching out to community seeking guidance as to what kind of vendors they would like present and any other ideas. Please go to the town website or email or call Jeanine Tamboli with ideas. The Farmer's Market is not intended to be a flea market or a craft fair; want to stay as farmer's market.
- Winter blast later this week firefighters do a great job digging out hydrants, but if residents can assist with hydrants close to their properties can make the effort to do this.
- TMHS Ice Hockey team incredible this year; please join the community to cheer them on Monday, February 17 against Methuen and then on Friday, February 21 against Wilmington at home.

**Scott Wilson:**

- Meeting on Monday, February 24 for the Town Center Committee
- Selectmen did hold meeting with Senator Finegold on the items of Route 38, Livingston Street bill and cemetery land expansion in Tewksbury. The Selectmen have gained support on these items through Senator Finegold. A request from Representative Lyons has come to the attention of the Board of Selectmen, and will schedule these meetings will all delegation soon.

Mr. Wilson noted that the Selectmen will go into Executive Session as it is necessary to no discuss the items in public session. There will be no further business discussed upon the conclusion of Executive Session.

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The next regularly scheduled Selectmen's Meeting will be held on Tuesday, February 25, 2014 at 7:00 p.m.

***Adjournment***

**MOTION: Mr. Sears made the motion for the Board to adjourn at 7:52 p.m.; Mr. Gay seconded, and the motion carried 4 to 0.**

***Approved by the Board of Selectmen on March 25, 2014***